



# RECERTIFICATION APPLICATION

Recertification must be initiated by candidates between 3 months prior and 6 months after the expiration date of their original certification. The official date of renewal will be 5 years from the date of the original certification, so there is no benefit or detriment whether the recertification occurs before or after the date, but must occur within that nine-month window. If certification lapses beyond the six-month grace period, the certification process must be started again from the beginning.

### *Example of Recertification Timeline:*

If Roberta Smith was certified on 5/15/2015, she has until 5/15/2020 to complete 50 CE hours and submits her recertification application and fee to EEANM after 2/15/2020, but no later than 11/15/2020.

Please DO NOT resubmit original portfolio. There is a \$50 member and \$65 non-member fee and recertification application. Recertified educators will remain actively certified for the next 5 years.

Name \_\_\_\_\_

Organization \_\_\_\_\_

Mailing Address \_\_\_\_\_

Phone (\_\_\_\_\_) \_\_\_\_\_ Email \_\_\_\_\_

Date of Original Certification \_\_\_\_\_ Date of Recertifications \_\_\_\_\_

## Continuing Education

Once educators earn their certification, they are required to complete 50 hours of Continuing Education (CE) every 5 years in order to maintain NM EE Certification status. Once submitted and approved, the educator's recertification will be renewed and certification will remain active for the next five years.

CE professional development includes attending and presenting outdoor experiences, instructor-led seminars, lectures, conference sessions, webinars, online courses related to EE (with a maximum of 8 hours per experience) and participating as an advisor in the certification program. CE hours must be an activity in which you give or receive **direct instruction or training** and need to be documented. Activities must occur after the individual's certification date to be used for CE credit.

## Documentation of Continuing Education

How have you remained current on EE research, trends and practices?

For each activity document the name of the event, date, number of hours (not to exceed 8 per experience), and signature of instructor. Include answers to the following questions:

1. Why did you choose to participate in this development opportunity?
2. How did you apply what you learned professionally?
3. How did this activity benefit you professionally?

## NAAEE Themes of Core Competencies

Please answer the following in 5-7 sentences.

### 1. Environmental Literacy

Apply an investigative approach (observation, data collection, descriptive science, problem monitoring, stakeholder assessment, investigation, etc.) to an environmental topic.

Describe two environmental issues in your area and how you have engaged in community processes related to those issues.

### 2. Foundations of Environmental Education

Describe one emerging trend in EE (referencing 2 articles in current scientific and EE journals) and relate how it is affecting the field of EE.

### 3. Professional Responsibility

What significant changes in the field and/or your own practice have occurred in the last seven years?

### 4. Planning and Implementing EE

Describe 2 local, regional, or national EE resources.

### 5. Fostering Learning

Cite an instance of using the diverse background/perspectives of learners as an instructional resource.

### 6. Assessment and Evaluation

Explain a strategy used to engage learners in setting their own expectations for learning.

## Brief Resume

Degrees Earned (institution, level, type, date)

Additional Courses and Relevant Training (program provider, location, date)

Professional Memberships in EE, Education, and Environmental Organizations

Publications (research reports, curricula, books, etc.)

*This form is for reference and review only. Please fill out the Recertification Application and upload corroborating materials at. [www.eeanm.org/ee-certification](http://www.eeanm.org/ee-certification).*